

# Change of bank form

## To change which Bank or Building Society your BTPS pension is paid into

You can update your bank details by logging into [www.btps.co.uk](http://www.btps.co.uk).

Alternatively, please complete all relevant details using BLOCK CAPITALS, print it, sign it and either:

- Scan it and email the scan to [member@btps.co.uk](mailto:member@btps.co.uk)
- Post it to BT Pension Scheme (BTPS), Sunderland, SR43 4AD

Your pension is paid on the last working day of each calendar month. To avoid any delay to your pension payments we advise you to keep your previous account open until you have seen your pension credited to your new account.

**Please note** that the nominated account must be in either your name only, or a joint account.

### Section 1: Your personal details

Full name

Your National Insurance number

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BTPS Membership number

Address

### Section 2: Your new Bank/Building society details

Name/s of Account Holder

Name of Bank / Building Society

Branch Address

Postcode

Sort Code

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Account Number

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Building Society Roll number (if applicable)

### Section 3: Your signature

Signed

Date